WeLCOME TO WORD ON WORK

You have made the first step in creating your ideal life. **Whatever you put in** to this program and invest in yourself **is what you will get out of it**. This is your opportunity to show yourself what you are made of and make steps that will prove to you your talents, skills and positive attitude.

**The Challenge:**

What Career do you want and how are you going to get it?

‘Create Your Story, Create Your Life!’

KEY POINTS TO PONDER

“Many receive advice, only the wise profit from it.”

Syrus

“Do the thing and you will get the energy to do the thing.”

Ralph Waldo Emerson

“To know and not to do is not yet to know!”

The Buddha

If we are not sharing what we know, we have not fully learnt it.

Remember each day to write down 3 things that you are thankful for. Your mind and body will both thank you.

Word on Work is a half day Community Studies subject that will see you investing in learning about building successful communication, leadership skills and Resilience by 1) A Work Portfolio 2) A Work Experience or Volunteering experience. These topics can be quickly worked through and completed and you can scrape through, or you can **give each topic real thought** and start to **challenge yourself** to get to know your skills, strengths, values and attributes that you can put in to use to **create the life you are after**. Like I said the choice is yours.

We are here to facilitate your journey. Ask us questions and delve in to your journey of self-discovery. There is no more important journey to embrace.

Learning is a three stage journey….

1. **Dependence**: When we are learning new things, we must copy or model what we are being taught. Doing it exactly as we are being shown. Then once we fully have that, we can start to make it our own. This is then the second stage.
2. **Independence**: Here we start to experiment with our ideas and make what we have learn original, with our own sense of self, style and flair. Then the third stage.
3. **Interdependence**: Here we work with others to create something. We share what we know and allow others to learn and grow and collaborate with us.

Things You need

**Step 1:** Grab a Laptop

**Step 2:** Grab your manila file from the filing cabinet. It is in alphabetical order by first names.

**Step 3:** Log on to your email through the NASC website:

<http://www.northernadelaidesc.sa.edu.au>

You will find both your email icon and the daymap icon in the top right corner of the NASC website. Get familiar with both of these applications.

Once you have checked your email, check Daymap.

Then through to yourlifeacademy.weebly.com

**Step 4:** Check your ‘Word On Work Tasks’ and get started.

HERE’S TO YOUR SUCCESS!

TO GET THE MOST OUT OF each SESSION

We are here to serve you…. The first thing we are going to do to serve you is to support you in being responsible for your own learning.

While you are waiting to ask questions, get advice or hand in something, there is plenty you can be doing. Start with the process on the right under “things you need”.

# Ingredients

Make sure you understand what your assessments are. If you don’t understand your tasks then please ask.

# Directions

Utilise emailing me work. My email is [abbielea.verco799@schools.sa.edu.au](mailto:abbielea.verco799@schools.sa.edu.au)

My work number is 0438 289 735

We have only a few hours a week together to get you through your assessments and grow your understanding of yourself and the world you live in.   
  
  
Let’s Make It Count

**Word On Work**

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***Task Due Dates***

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| --- | --- | --- |
| Task | Assessment Item | Final Due Dates |
| **1** | **Know Yourself: The Call To Adventure** | 30th August, 2017 |
| **2** | **Focus On The Journey: Industry Research** | 13th September, 2017 |
| **3** | **You are Not Alone: Portfolio to Networking** | 20th September, 2017 |
| **4** | **Change Is Constant: Work Experience and/or Voluntary Experience** | To be completed before the 8th November, 2017 |
| **5** | **Life Long Learning: Reflection and STEP UP Action Plan** | Draft: 8th November, 2017  Final: 22rd November, 2017 |
|  | **FINAL SUBMISSION DATE OF ALL WORK** | 23rd November, 2017 |